

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
AUDIT AND RISK MANAGEMENT COMMITTEE

Dear Committee Member

A meeting of the Audit and Risk Management Committee of the Town of Bassendean is to be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 4 February 2015, commencing at 9.30am.

MR BOB JARVIS
CHIEF EXECUTIVE OFFICER

30 January 2015

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the Wadjuk People of the Nyoongar Nation as the traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 DEPUTATIONS

Mr Phil Kelly, Vice President, and Mr Matt Carruthers, Football Operations, of the Ashfield Sports Club will be in attendance at the meeting to provide a deputation.

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Meeting held on 10 December 2014

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the meeting held on 10 December 2014 be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 REPORTS

8.1 Local Government Compliance Audit Return 2014 (Ref: GOVR/LREGLIA/9 – Mike Costarella, Director Corporate Services)

APPLICATION

The report presents the Local Government Compliance Audit Return 2014, 1 January to 31 December 2014 to Council in order that the report be adopted.

BACKGROUND

The Department of Local Government initially introduced a voluntary self-assessment return in 1995, which is now mandatory, for local governments to determine the level of compliance with the Local Government Act and associated Regulations.

In 2007, the Department of Local Government developed an online return, enclosed under separate cover is a printout from the return prepared on the Department's website.

STRATEGIC IMPLICATIONS

Leadership and Governance

- We will provide leadership and build a sustainable place through our regional and government partnerships.
- We will be accountable and make decisions for the good of the community
- We will engage with our community, building cohesive community and support community participation

COMMENT

Each Local Government Authority is required to complete a Compliance Audit Return for the period 1 January to 31 December 2014. The Compliance Audit Return 2014 must be submitted to the Director General, Department of Local Government by 31 March 2015.

The return is one of the tools that allows Council to monitor how the organisation is functioning. It places emphasis on the need to bring to Council's attention, issues of non-compliance, or issue where full compliance was not achieved.

In addition to explaining or qualifying cases of non-compliance, the return also requires Council to endorse any remedial action taken or proposed to be taken in regard to instances of non-compliance.

The document contains a total of 63 questions to test compliance with the Local Government Act and Regulations. The list of response types is shown below and includes prior year responses.

RESPONSE	2014	2013	2012	2011	2010
Areas of Compliance	55	58	46	52	208
Areas of Non Compliance	1	0	0	0	0
Not Applicable	22	20	32	26	75
Total	78	78	78	78	283

STATUTORY REQUIREMENTS

Local Government Act 1995 and associated Regulations

FINANCIAL CONSIDERATIONS

Nil.

OFFICER RECOMMENDATION – ITEM 8.1

That the Audit and Risk Management Committee recommends that Council adopts the Compliance Audit Return 2014 for the period 1 January to 31 December 2014, as attached to the Agenda of 4 February 2015.

Voting Requirement: Simple majority

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

11.1 Outstanding Debtor and Unauthorised Works – Ashfield Recreation Reserve Ashfield and Lease Dispute (Ref RECC/LIAIS/1 - Tim Clark, A/Manager Recreation and Culture, Michael Costarella, Director Corporate Services & Ken Lapham, Manager Corporate Services Lapham)

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (e) (iii) of the Local Government Act as the officer report discusses a matter that if disclosed, would reveal information about a business, professional, commercial or financial affairs of a person.

12.0 CLOSURE

The next meeting will be on Wednesday 6 May 2015, commencing at 9.30am.